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BEUCI
(SEM II) THEORY EXAMINATION 2021-22
SOFT SKILL - II

Time: 3 Hours

Total Marks: 100

Notes: Attempt all Questions.

SECTION A

1. Attempt all questions in brief.

2x10 = 20

Q no	Questions	CG
(a)	Explain the meaning of Creativity.	2
(b)	Define "Creativity Analysis" and support it by giving two formats.	5
(c)	Write the meaning of "Stress".	4
(d)	Mention two principles of "Teamwork".	4
(e)	Write the definition of "Motivation".	3
(f)	Enumerate three characteristics of an ideal performance team.	3
(g)	Explain three features of socialization.	3
(h)	Write two differences between "Spells" and "Conversation".	2
(i)	Define "Listening" in the context of Reading Comprehension.	1
(j)	Show the difference between "Hearing" and "Listening".	1

SECTION B

2. Attempt any three of the following:

10x5 = 50

Q no	Questions	CG
(a)	What is active listening? Explain the 4M, 4S and five steps of active listening in detail.	5
(b)	Discuss the importance of communication in detail.	5
(c)	Why do we need motivation? Explain in detail.	5
(d)	Write the communication process in detail.	4
(e)	"Critical thinking involves a complex combination of skills." Justify this statement.	5

SECTION C

3. Attempt any one part of the following:

10x1 = 10

Q no	Questions	CG
(a)	Explain the difference between a fact and a claim. Equate its application in speaking and writing.	5
(b)	Evaluate the methods of creativity analysis.	5

4. Attempt any one part of the following:

10x1 = 10

(a)	Enumerate the meaning of self-talk and self-pattern. Write the methods to improve them.	4
(b)	Write the definition of "Teamwork". Explain the importance of teamwork.	4

5. Attempt any one part of the following:

10x1 = 10

(a)	Evaluate the various steps of 4C listening process.	5
(b)	Write the types of motivation. Discuss the sources of motivation.	5

6. Attempt any one part of the following:

10x1 = 10

(a)	What do you understand by social skills? Explain the methods of social skills.	5
(b)	What is the purpose of listening in a conversation? Write the techniques to sustain interest in a conversation.	5

7. Attempt any one part of the following:

10x1 = 10

(a)	What do you understand by "Reading Comprehension"? Discuss the techniques of reading comprehension.	5
(b)	Enumerate the methods of paragraph writing.	5