



BABU BANARASI DAS
NORTHERN INDIA INSTITUTE OF TECHNOLOGY
Sector II, Dr Akhilesh Das Nagar, Faizabad Road
Lucknow-226028, Uttar Pradesh-India
AKTU College Code: 056



NOTICE

Sub.: Documents required at the time of Reporting of Candidates allotted by UPCET-2021 for Admission for Academic Session 2020-21.

The candidates who have been allotted Admission to the 1st Year of B. Tech./ B. Pharm./ MBA OR 2nd Year (Lateral) B. Tech./B. Pharm. through UPCET-2021 for the Academic Session 2021-22 are hereby informed that they are required to bring the following documents at the time of **REPORTING on or before the last date mentioned in the Allotment Letter issued by UPCET-2021**, for verification/University Enrolment etc.

1. Allotment Letter issued by UPCET-2021.
2. Original 10th Pass Mark sheet / Certificate.
3. Original 12th Pass Mark sheet.
4. Original Diploma Final Year Mark sheet. [In case of admission to B. Tech. /B. Pharm. Lateral Entry]
5. Original TC (For UG Course)/ University Migration.
6. Original Character Certificate from The Institute Last Attended.
7. Original Medical Certificate issued by CMO or MO of State Funded Engg. College.
8. Photocopy of Aadhar (UID/ EID) (Both Sides)
9. **Photocopy of Domicile [if Qualifying School Other than UP]**
10. **Affidavit for GAP (if any; between High School to Date of Admission.)**
11. **Photocopy of Caste Certificate** in case of SC/ST/OBC issued by Competent Authority, if applicable. [For **OBC** candidates cast certificate must be **issued after 01 April 2021**]
12. **Photocopy of Original Certificate of Annual Income of Parent** (in case of SC/ST/OBC) issued by Competent Authority, if applicable.
13. **Photocopy of EWS Certificate** in case of General EWS Category issued by Competent Authority, if applicable (**issued after 01 April 2021**)
14. **Three sets of self attested photocopies of S. No. 1 to S. No. 13. (As applicable) and also send the scanned copies of Original documents in PDF format (Size upto 50 KB) to the respective email-ID as mentioned below.**
15. Four Recent Passport size coloured photographs.
16. Deposit balance Academic Fee for the Academic Year 2021-22.
17. Students interested in taking Hostel Facility, may contact in Room No. 116 (Ground Floor), Main Block, BBDITM.
18. Students interested in taking Bus Facility, may contact in Room No. 404 (Third Floor), Main Block, BBDITM.
19. Each Student and his/her Parent have to submit an Affidavit (separately) on Non-Judicial Stamp Paper of Rs.10/-. This is mandatory as per the guideline of AICTE and have to be submitted at the time of registration/reporting of the student. (Proforma Affidavit by the student & Affidavit by the Parents is available in the reporting Room) and submit duly Notarized, at the time of Reporting for Classes.
20. **Every allotted candidate has to fill-up admission form of the Institute for reporting. This form may be purchased after showing allotment letter to the A/C Office.**
21. **Fee will be accepted in the form of demand draft only for the Institute as given below-**

College	Demand Draft in Favour of	Payable at
BBDNIIT (056)	Babu Banarasi Das Northern India Institute of Technology	Lucknow

In case of any difficulty or problem, candidates may contact the Controller (Admissions & Examinations).

BBDNIIT (056)	0522-6196339	registration056@bbdniit.ac.in
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IMPORTANT NOTE: The candidates & their parents are advised to keep two sets of photocopies of all the original documents/testimonials, required to be submitted by them at the time of Reporting, for future requirement.

Procedure for Reporting of Candidates selected through UPCET-2021 for BBDITM (054)/ BBDNIIT (056)/BBDEC (508)

- Step 1** Reporting of Candidate to the College/Institute.
- Step 2** Purchase admission form of the respective College/Institute from Account Section (Ground Floor).
- Step 3** Proceed for respective Reporting room for preparation of students' file

College	Category	Reporting Room No.	Floor
BBDITM (054)	General/OBC	511, 512, 515	4th
	SC/ST	513, 514	4th
BBDNIIT (056)	General/OBC	412, 413, 414, 415	3rd
	SC/ST	411	3rd
BBDEC (508)	General/OBC	315, 316	2nd
	SC/ST	306	2nd

- Step 4** Prepared file of Candidate will be checked & signed by the Reporting Room Faculty Members. After this, file will be sent to Control Room by Peon for verification and Candidate will be asked to wait outside the Account Section at Ground Floor.
- Step 5** Name of Candidate will be called by Account Section for submission of balance Academic Fee for the Academic Session 2021-22.
- Step 6** Candidate will deposit Demand Draft of balance Fee to the Account Office and receive Fee Receipt of deposited fee.

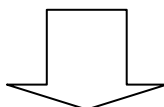
After completion of all admission formalities and deposition of balance fee, Candidate is now a student of the college/Institute.

UPCET-2021 Reporting

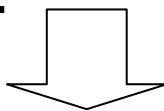
Procedure for Availing Hostel Facilities of the College/Institute

A Candidate selected through UPCET-2021 to BBDITM (054)/ BBDNIIT (056)/ BBDEC (508) for the Academic Session 2021-22 wishes to avail the Hostel Facility will have to follow procedure given below :

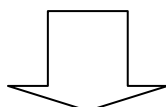
Step 1 **Take Application Form from Room No. 116 (Ground Floor Main Block).**



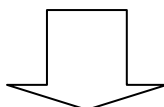
Step 2 **Submit duly filled-up application form again to Room No. 116.**



Step 3 **Staff/Person on duty in Room No. 116 will return your Form after granting permission by Concerned Authority in the same Room No. i.e. 116.**



Step 4 **Deposit desired Demand Draft of Hostel charges in favour of "BBD Student Services Pvt Ltd" payable at Lucknow to the Account Office along with Regular balance Academic fee and collect receipt of the same.**



Step 5 **After taking Receipt of Hostel charges, Report to the Office of Director Operations for collecting Hostel Room Allotment form.**



Step 6 **Report to concerned Warden for Room Allotment.**

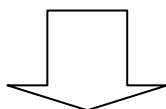
For Hostel Facility Assistance: Mr. Drig Vijay Nath Pandey, 6388567979

UPCET-2021 Reporting

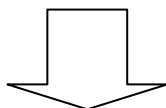
Procedure for Availing Bus Facilities of the College/Institute

A Candidate selected through UPCET-2021 to BBDITM (054)/ BBDNIIT (056)/ BBDEC (508) for the Academic Session 2021-22 wishes to avail the Bus Facility will have to follow procedure given below :

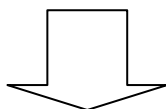
Step 1 **Take Application Form from Room No. 404 (Third Floor Main Block).**



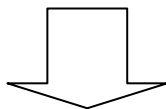
Step 2 **Submit duly filled-up application form again to Room No. 404.**



Step 3 **Staff/Person on duty in Room No. 404 will return your Form after granting permission by the authority.**



Step 4 **Deposit desired Demand Draft of Bus charges to the Account Office along with Regular balance Academic fee and collect receipt of the same.**



Step 5 **After taking Receipt of Bus charges, Report to the Room No. 404 for Bus I.D. Card.**

For Bus Facility Assistance: Mr. Shailendra Yadav, 9140510765